



Citizen Participation Plan

City of Jamestown, NY

Compiled and Written By:
Department of Development &
Jamestown Urban Renewal Agency

City of Jamestown
FY 2020-2024 Consolidated Plan
Citizen Participation Plan

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1. Introduction

The purpose of the Citizen Participation Plan serves as a guide for how the City of Jamestown will involve citizens in the process of developing the 5 Year Consolidated Plan and Annual Action Plans. The City of Jamestown is required by law to follow a detailed Citizen Participation plan that describes the City's policies and procedures for involving citizens in the Consolidated Plan process. This Citizen Participation Plan will be reviewed, and revised if necessary, every five years as part of the Consolidated Plan process. This document will also be made available on the City website (www.jamestownny.gov) and in the Department of Development Office (Municipal Building, 200 E. Third Street, 3rd Floor, Jamestown, NY 14701).

As required by the U.S. Department of Housing and Urban Development (HUD), citizens must be provided with reasonable opportunity to participate in an advisory role in planning, implementation and assessing programs and proposals. Since the City of Jamestown began receiving Community Development Block Grant (CDBG) and HOME Partnership for Investment (HOME) funds, the City has incorporated full opportunities for citizens to participate in the planning, development, and review of proposals for funding for these entitlement programs.

The City of Jamestown believes that the importance of Citizen Participation in its programs goes far beyond simply meeting HUD's requirements. It is clear that citizens and community groups serving the needs of citizens are the most familiar with the needs and assets of their community and the strategies that will make their community a more enjoyable place to live and work. Moreover, the quality of services and programs is improved immensely when the lines of communication are open between citizens and local government officials.

The City of Jamestown is committed to compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended. Reasonable modifications and equal access to communications will be provided upon request. The City of Jamestown does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs and activities.

The CPP applies to five areas of planning for the use of affordable housing, community and economic development made possible through HUD funding:

- A. The 5-year Consolidated Plan;
- B. The Annual Action Plan;
- C. The Consolidated Annual Performance and Evaluation Report (CAPER);
- D. Substantial amendments to a 5-Year Consolidated Plan and/or annual Action Plan; and
- E. Amendments to the Citizen Participation Plan.

In order to receive entitlement grant funding, the U. S. Department of Housing and Urban Development (HUD) requires jurisdictions to submit a Consolidated Plan every five years. This plan is a comprehensive strategic plan for community planning and development activities. The annual Action Plan serves as the City's application for these HUD grant programs. Federal law also requires citizens have opportunities to review and comment on the local jurisdiction's plans to allocate these funds.

The purpose of programs covered by this CPP is to improve the Jamestown community by providing: decent housing, a suitable living environment, and economic opportunities for low and moderate-income households.

This document outlines how members of the Jamestown community may participate in the five planning areas previously listed (A-E). General requirements for all or most activities are described in detail in Section 5 of the Citizen Participation Plan (CPP).

2. HUD Programs

The City of Jamestown receives two entitlement grants from the U.S. Department of Housing and Urban Development (HUD), to help address the City's affordable housing, community and economic development needs.

Community Development Block Grant Program (CDBG): Title I of the Housing and Community Development Act of 1974 (PL 93-383) created the CDBG program. It was re-authorized in 1990 as part of the Cranston-Gonzalez National Affordable Housing Act. The primary objective of the CDBG program is to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic development opportunities for persons of low and moderate income. The City develops locally defined programs and funding priorities for CDBG, but activities must address one or more of the national objectives of the CDBG program. The three national objectives are: (1) to benefit low to moderate income persons; (2) to aid in the prevention or elimination of slums or blight; and/or (3) to meet other urgent community development needs. The City of Jamestown's CDBG program emphasizes activities that directly benefit low and moderate-income persons.

HOME Investment Partnerships Program (HOME): HOME was introduced in the Cranston-Gonzalez National Affordable Housing Act of 1990 and provides funding for housing rehabilitation, new housing construction, acquisition of affordable housing, and tenant-based rental assistance. A portion of the funds (15 percent) must be set aside for community housing development organizations (CHDOs) certified by the City of Jamestown.

3. Lead Agency

The Department of Development (DOD) under the Jamestown Urban Renal Agency (JURA) is designated by the Jamestown City Council as the lead agency for the administration of the CDBG and HOME grant programs. Through the U.S. Department of Housing and Urban Development (HUD) the DOD Department administers the CDBG and HOME programs. As the lead agency for HUD, the DOD department is responsible for developing the 5-Year Consolidated, Annual Action Plans, and the Consolidated Annual Performance and Evaluation Report (CAPER).

The DOD Department coordinates with the Jamestown Housing Authority, other City departments and local service providers to develop these documents.

4. Planning Activities Subject To Citizen Participation Plan

A. THE FIVE-YEAR CONSOLIDATED PLAN. The City of Jamestown's 5-year Consolidated Plan is developed through a collaborative process whereby the community identifies needs, goals and funding priorities for Jamestown's affordable housing, and community and economic development activities.

Citizen participation is an essential component in developing the 5-Year Consolidated Plan; amending the plan and reporting on program performance. Focus groups, public hearings, community meetings, citizen surveys and opportunities to provide written comment are all a part of the strategy to obtain citizen input. The City will make special efforts to solicit the views of low to moderate income citizens, and to encourage the participation of all citizens including minorities, the non-English speaking population, and persons with disabilities. Actions for public participation in the 5-Year Consolidated Plan are as follows:

- i. Analysis of Impediments to Fair Housing Choice: The Fair Housing report includes most current HUD regulatory requirements for Affirmatively Furthering Fair Housing. At the time of this writing, an update to the Analysis of Impediments to Fair Housing Choice has been completed and is included as an appendix item in the 2020-2024 Consolidated Plan.
- ii. 2020-2024 Consolidated Plan Focus/Stakeholder Groups: In developing the Consolidated Plan, the City will consult with other public and private agencies, both for-profit and nonprofit entities providing or having direct impact on the broad range of housing, health, and social services needed by Jamestown residents. The purpose of

these meetings is to gather information and data on community development needs. The City will seek specific input to identify the needs of persons experiencing homelessness, persons living with HIV/AIDS and their families, persons with disabilities and other special populations.

iii. Utilize Quantitative and Qualitative Data on Community Needs. City staff shall review relevant data and conduct necessary evaluation and analysis to help inform stakeholders on an accurate assessment of community needs and priorities on which the City should base strategic recommendations.

iv. Public Hearings. HUD guidelines require citizen participation plans provide for at least one public hearing during the development of the consolidated plan in accordance with 24 CFR 91.105(b)(3).

v. Draft Consolidated Plan. Based on survey data, focus group feedback, quantitative analysis, and staff recommendations, DOD staff will prepare a draft 5-Year Consolidated Plan, which also includes proposed allocation of first-year funding. The Consolidated Plan shall include the amount of assistance the jurisdiction expects to receive (including grant funds and program income) and the range of activities that may be undertaken.

Comment Period and Public Hearing. A period of 30 calendar days will be provided to receive written comments on the draft 5-Year Consolidated Plan leading up to a pre-submission public hearing, and the date of the hearing is to be determined due to the federal appropriations process. The draft plan will be made available at City Hall and the City website. In addition, upon request, federal reports will be provided in a form accessible to persons with disabilities.

vi. Final Action on the Consolidated Plan. All written or oral comments provided will be considered in preparing the final 5-Year Consolidated Plan. A summary of testimony received and the City's reasons for accepting or not accepting the comments must be included in the final document. The City Council will consider these comments, DOD recommendations, and the recommendations of the Mayor before taking final action on the 5-Year Consolidated Plan. Final action by the City Council will occur at a time dictated by the federal appropriations process. Once approved by City Council, the 5-Year Consolidated Plan will be submitted to HUD, and guide the expenditure of federal resources during the 2020-2024 Program period.

B. ANNUAL ACTION PLAN. Each year the City must submit an annual Action Plan to HUD, reporting on how that year's funding allocation for CDBG and HOME entitlement grants will be used to achieve the goals outlined in the 5-Year Consolidated Plan.

i. DOD staff will gather input from citizens and consultation of local service providers to prepare the draft Action Plan. The annual CDBG and HOME application process will guide how funds are allocated on annual activities.

ii. The DOD will be given the opportunity to make recommendations to the City Council prior to its final action on CDBG and HOME funding allocations for each year's Annual Action Plan.

iii. DOD staff will gather public input and statistical data to prepare the draft Action Plan. A draft Action Plan will be available for 30 days for public comment.

iv. The City Council shall conduct two public hearings to receive public comments on

v. When approved by City Council, the Action Plan will be submitted to HUD in accordance with federal requirements and direction of the Buffalo, NY HUD Field Office.

The City will publish proposed Consolidated Plans and Annual Action Plans in a manner that affords citizens, public agencies, and other interested parties a reasonable opportunity to examine its contents and submit comments. The proposed Consolidated Plan (or "public comment draft") shall include:

- the amount of assistance the local government expects to receive (including grant funds and program income);
- the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-incomes.

A summary of the proposed Consolidated Plan and/or Action Plan will be published in the local newspaper at the beginning of the required public comment period. The summary will describe the contents and purpose of the plan (including a summary of specific objectives), and include a list of locations where copies of the entire proposed Consolidated Plan and/or Annual Action Plan may be obtained or examined. The following are among the locations where copies of the public comment draft will be made available for inspection:

- James Prendergast Library: 509 Cherry Street- located at the reference desk
- Department of Development & Mayor's Office: 200 E. Third Street (City Hall)

Citizens and groups may obtain a reasonable number of free copies of the proposed Consolidated Plan and/or Annual Action Plan by contacting the Department of Development at 716-483-7541.

C. SUBSTANTIAL AMENDMENTS TO CONSOLIDATED/ACTION PLAN.

Changes may be necessary to the 5-year Consolidated Plan and annual Action Plan after approval, the Citizen Participation Plan allows for “substantial amendments” to plans.

Once drafted, the City of Jamestown shall make the substantial amendment public and recommend it to the City Council for review. Notice and opportunity to comment will be given to citizens through public notices in local newspapers and other appropriate means. A public comment period of not less than 30 days will be provided prior to implementing any substantial amendments to the Consolidated Plan and/or Annual Action Plan. Department of Development staff will prepare a summary of all comments received and, in cases where citizens’ views are not accepted, provide reasons for the decision. The documentation will be attached to the substantial amendment, which will be available to the public and submitted by HUD.

These “substantial amendments” apply to changes in CDBG and HOME funding allocations. Substantial amendments are defined as:

- i. A project included in the plan is proposed to be deleted;
- ii. A new project is proposed to be added to the plan;
- iii. The City Council makes a change to allocation priorities, or in the method of distributing funds;
- iv. A cumulative change in the use of CDBG funds from an eligible activity to another eligible activity that decreases an activity’s funding by 10% or more OR increases an activity’s funding by 10% or more during the fiscal year.

In the event that there are substantial amendments to the 5-Year Consolidated Plan or annual Action Plan:

- i. The DOD will be informed of the amendment and provided the opportunity to make recommendations to City Council;
- ii. DOD staff will draft a summary of the amendment and publish a brief summary of the proposed substantial amendment(s) after City Council approves the scheduling of a public hearing. Amendments to the Consolidated Plan or Annual Action Plan will include a 30-day public comment period

iii. During the 30-day comment period, the City Council shall receive oral comments in public hearings;

iv. Final action by the City Council will occur no sooner than fifteen calendar days following City Council approval of scheduling the public hearing for amendment.

HUD regulations at 24 CFR Part 91.505 require amendments to the Consolidated Plan and Annual Action Plans whenever an entitlement jurisdiction:

- Makes a change in its allocation priorities or a change in the method of distributing funds
- Becomes aware of HUD-imposed regulatory changes guiding planning, reporting, monitoring, and evaluation requirements;
- Carries out an activity, using funds from any program covered by the Consolidated Plan, not previously described in the Action Plan; or
- Changes in the purpose, scope, location, or beneficiaries of an activity.

Some amendments will be considered substantial while others will be considered to be not substantial. All non-substantial amendments, including those required by HUD regulations, will be considered narrative changes to be completed by the Department of Development in consultation with staff, and will be published in the plans and online within a reasonable time after they are made. A proposed amendment is considered substantial when:

- A proposed action or change that may create a significant community impact. A significant community impact is defined as either:
 - Any federal grant-funded project or activity that results in a significant environmental impact as that term is defined pursuant to the National Environmental Policy Act (NEPA) (42 U.S.C. 4231 et seq); or
 - Any federal grant-funded project or activity that generates the relocation of at least 20 resident households and/or two existing businesses which are subject to the federal Uniform Relocation Act (42 U.S.C. 4601 et seq., 42 U.S.C. 4621 et seq., and 42 U.S.C. 4651 et. Seq.).
- Changes in the use of CDBG funds from one eligible activity category to another (for example, from housing to public services, or to any other broad category within CDBG funding).

D. CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

(CAPER). The City is required to submit annually a CAPER to HUD, describing the City's progress in meeting the goals in the 5-Year Consolidated Plan.

Performance reports on program covered by the Consolidated Plan/ Annual Action Plan are prepared by the City of Jamestown for annual submission to HUD. The City of Jamestown shall publish a notice announcing that the CAPER shall have no less than 15 days to review and comment on the document. The CAPER shall be placed on view at the same public places where the Consolidated Plan/Annual Action Plan shall be made available, and posted on the City's website.

All public comments received orally and public hearings or submitted in writing regarding the CAPER will be considered and a summary of these comments or views and staff responses shall be attached to the document. The City shall encourage commissioners and members of the public to review the performance detailed in the CAPER during the public hearing.

E. AMENDMENTS TO CITIZEN PARTICIPATION PLAN. In the event that changes to this Citizen Participation Plan (CPP) are necessary, DOD staff shall draft proposed changes.

i. After reasonable notice, these will be available to the public for 15 days for written comment.

ii. A public hearing will be held to receive oral public comments on the proposed change.

iii. The DOD will be given the opportunity to make recommendations to City Council prior to its final action.

iv. Upon approval by City Council, the substantial amendment will be posted in the official City Council minutes and available online and in the City Clerk's office.

The City will review the CPP at a minimum of every 5 years for potential enhancement or modification; this review will occur as a component of the Consolidated Planning process.

5. GENERAL REQUIREMENTS

Interested groups and individuals are encouraged to provide input into all aspects of the City's consolidated planning activities- from assessing needs and setting priorities through performance evaluation. This Citizen Participation Plan offers numerous opportunities for citizens to contribute information, ideas, and opinions about ways to provide decent housing,

establishing and maintaining a suitable living environment, and expanding economic opportunities, particularly for low-and moderate-income persons.

In developing its Consolidated Plan, Annual Action Plans, Substantial Amendments and CAPER to HUD, the City will take appropriate actions to encourage the participation of all its citizens including, but not limited to the following groups:

- Low-and moderate-income persons, particularly those living in established target areas of the City;
- Residents of predominantly low-and moderate-income neighborhoods;
- Persons with Disabilities;
- Minorities;
- Non-English Speakers;
- Public Housing Agencies
- Residents of public and other assisted housing developments; and
- Stakeholders Organizations and Agencies including, but not limited to, Local and regional institutions, the regional Continuum of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations.)

The City of Jamestown is committed to keeping all interested groups and individuals informed of each phase of the consolidated planning process, and of activities being proposed or undertaken under HUD entitlement programs. Opportunities to comment on or participate in planning community development and affordable housing activities and projects will be publicized and disseminated as widely as possible.

The City of Jamestown is committed to compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended. Reasonable modifications and equal access to communications will be provided upon request. The City of Jamestown does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs and activities.

A. Public Hearings. Public hearings before the City Council, DOD, and other appropriate community organizations will be advertised in accordance with the guidelines outlined in the notification section below. The purpose of public hearings is to provide an opportunity for citizens, public agencies, and other interested parties to provide input on the City's affordable housing, community and economic development needs. Public hearings will be held in locations accessible to low to moderate income residents and persons with disabilities. Language translation and translation for individuals with hearing impairments will be provided upon request.

Information about the time, location and subject of each hearing will be provided to citizens at minimum, seven days, in advance by publication in the local newspaper, and via publication on the City's website (www.jamestownny.gov). Outreach to community leaders, local businesses, non-profit organizations, block clubs, philanthropic organizations, and other community-based and faith-based organizations, will take place via notices sent to these organizations via email and/or regular mail service.

At least one public hearing will be held in the beginning of the program year to solicit feedback on the city's housing and community development needs and to review program performance during the past year. In addition, at least one hearing will be held after the consolidated and/or annual planning process to solicit comments on the draft Consolidated Plan and/or Action Plan, which include the proposed use of CDBG and HOME funds. The information provided to the public on or before the public hearing will include:

- the amount of assistance the local government expects to receive (including grant funds and program income);
- the range of activities that may be undertaken
- the estimated amount of funding that will benefit persons of low-and moderate-incomes; and
- the City's plan to minimize displacement of persons and to assist any person displaced, specifying the types and levels of assistance the City will be available (or require others to make available) to persons displaced, even if no displacement is expected to occur.

This information will be presented at the public hearing and is contained in the text of the Consolidated Plans and Annual Action Plans under review.

Every effort will be made to ensure that public hearings are inclusive. Hearings will be held at times that are convenient to the majority of people who will benefit from the Consolidated Plan resources. Hearings will be held in Council Chambers at City Hall.

B. Public Meetings. Public meetings of the City Council and DOD provide opportunities for citizen participation and comment on a continuous basis. Public meeting notices shall be posted in accordance with City of Jamestown policies and procedures. Public meetings are held in locations accessible to persons with disabilities. Language translation and translation for individuals with hearing impairments will be provided upon request.

The City of Jamestown will conduct at least two public meetings each year to obtain the citizens' views and to respond to proposals and questions. The meetings are usually held before City Council, when possible.

meetings will take place at different stages of the consolidated and/or annual action planning process and together address:

- housing and community development needs;
- the proposed use of program funds, and
- program performance during the past year

Every effort will be made to ensure that public meetings are inclusive. Meetings will be held at times that are convenient to the majority of people who will benefit from the Consolidated Plan resources. Meetings will be held in centralized locations deemed to be by the majority of the public (ie. Council chambers at City Hall, the James Prendergast Public Library, JPS schools, City Parks when weather permits).

C. Notification. The DOD will provide the community advance notice of public hearings and/or public comment periods. The notice will be provided at least two weeks prior to the public hearing date and the start date of comment periods. Related to the CPP specified federal documents, DOD will provide public notifications by utilizing City publications and media (television, print, electronic) that will maximize use of City resources and reach an increased number of Jamestown residents. Related to federal publications referenced above, DOD will notify the public about public hearings, comment periods, public meetings, and additional opportunities for public feedback through communications outlets that are designed to increase public participation and generate quantifiable feedback/results. DOD will utilize the following notifications mechanisms as available: print, electronic, television, DOD list-serve, DOD and City social media and City website.

D. Document Access. Copies of all planning documents, including the following federal reports: Citizen Participation Plan (CPP), 5-year Consolidated Plan, annual Action Plan, and the CAPER, will be available to the public upon request. Citizens will have the opportunity to review and comment on applicable federal reports in draft form prior to final adoption by the City Council.

These documents will be made available at the Department of Development, and on the City's website. In addition, upon request, federal reports will be provided in a form accessible to persons with disabilities.

E. Access to Records. The City will provide citizens, public agencies, and other interested parties reasonable and timely access to information and records relating to the Citizen Participation Plan (CPP), 5-year Consolidated Plan, annual Action Plan, CAPER, and the City's use of assistance under the two entitlement grant programs.

A reasonable number of free copies of the City of Jamestown Consolidated Plan, Annual Action Plan and the Consolidated Annual Performance and Evaluation Report, as well as all amendments to the Consolidated Plan and Annual Action Plan will be made available to citizens and groups requesting them. These documents shall be maintained for not less than 5 years at the Department of Development office, and for not less than 1 year on the City's website. Materials will also be made available in a form accessible to persons with disabilities upon request.

F. Technical Assistance. City staff will provide technical assistance upon request and to the extent resources are available to groups or individuals needing assistance in preparing funding proposals, provided the level of technical assistance does not constitute a violation of federal or local rules or regulations. Assistance from City staff shall consist of communicating eligibility requirements, instructions for the application, estimated funding available, available data sources, and City priority needs.

The City shall make available, upon request, technical assistance to groups representing persons of low-and moderate-income (and other special needs) that request such assistance in developing proposals for funding assistance under any of the programs covered by the plans.

The provision of technical assistance does not involve re-assignment of City staff to the proposed project or group, or the use of City equipment, nor does technical assistance guarantee an award of funds.

6. Complaints. Written complaints related to DOD programs and activities funded through entitlement grant funding may be directed to the DOD and should follow the grievance procedures outlined in the City's CDBG and HOME Administrative Guidelines.

Complaints regarding the development of the Consolidated Plan, Annual Action Plan or CAPER shall be submitted to DOD Department staff. A timely, written, and substantive response to the complainant will be prepared within 15 working days of receipt of the complaint by DOD Department staff. If a response cannot be prepared within the 15-day period, the complainant will be notified of the approximate date a response will be provided. Written complaints must

include complainant's name, address, and zip code. A daytime telephone number should also be included in the event further information or clarification is needed.

The City of Jamestown shall accept written complaints and provide a substantive written response to any written citizen complaint within a reasonable period of time, not to exceed 15 working days, when the complaint concerns the Consolidated Plan, Annual Action Plans, amendments thereto, and performance reports.

Complaints, comments and questions should be directed to:

Crystal Surdyk
Director of Development
City of Jamestown, Department of Development
200 E. Third Street
Jamestown, NY 14701
surdyk@jamestownny.gov
(716)483-7541

If the response is not sufficient, an appeal may be directed to the Mayor, and a written response will be provided within 30 days. An appeal should be addressed as follows:

Mayor Edward A. Sundquist
City of Jamestown, Office of the Mayor
200 E. Third Street
Jamestown, NY 14701
mayor@jamestownny.gov
(716)483-7600

7. Other Engagement Techniques

A. Surveys

The City of Jamestown will initiate the consolidated planning process early in the year with a survey. This survey will ask a series of questions regarding best use of CDBG and HOME funds for that year as well as program performance, and allow participants to give feedback on certain concerns they may have. Surveys are conducted using an online web service; hard copies of the survey are available in the Department of Development Office for individuals with limited computer/internet access. Distribution of the survey occurs through use of an email list with over 100 community leaders, local organizations, health and human service providers and posted to the public on the City's website.

B. Meeting with Jamestown Municipal Housing Authority Residents:

To encourage citizen participation from low- and moderate-income persons living in public housing units, the City will hold an on-site meeting with public housing residents. This meeting is similar to the public hearing process and addresses:

- housing and community development needs;
- the proposed use of program funds, and
- program performance during the past year.

C. Development of a Community Development Advisory Committee

The DOD will form a citizen led Community Development Advisory Committee which will consist of local residents who will bring diverse viewpoints to advise the Department of Development as part of a broad public process to implement the 5-Year Consolidated and Annual Action Plans. The principal role of the Advisory Committee is to present research findings and make recommendations to the DOD and City for further study or action.

8. CITY OF JAMESTOWN'S RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

The City of Jamestown does not anticipate any displacement to occur as a result of any HUD funded activities. All programs will be carried out in such a manner as to safeguard that no displacement occurs. However, in the event that a project involving displacement is mandated in order to address a concern for the general public's health and welfare, the City of Jamestown will take the following steps:

A. A public hearing will be held to allow interested citizens an opportunity to comment on the proposed project and voice any concerns regarding possible relocation. Notice of the public hearing/meeting will be made as per the procedure noted in Section 5 - General Requirements section of the Citizen Participation Plan.

B. In the event that a project involving displacement is pursued, the City of Jamestown will contact each person/household/business in the project area and/or hold public meetings, depending on the project size; inform persons of the project and their rights under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and respond to any questions or concerns.

C. Relocation assistance will be provided in adherence with the City's Project Relocation Plan and the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

The City's Anti-Displacement and Relocation Assistance Plan may be viewed in the City's Annual Action Plan submitted to HUD. The document is available on the City's website at <https://www.jamestownny.gov/departments/department-of-development/CDBG-and-home/> or by request at the Department of Development at (716)483-7541 or via email at dod@jamestownny.com.

9. Effective Date

Subsequent to approval of this amended Citizen Participation Plan by City Council and HUD, it shall be effective until it is amended again or otherwise replaced.