


CITY OF JAMESTOWN

Minority- and Women- Owned Business Enterprise ("M/WBE") Policy Statement

The City of Jamestown will and will cause its contractors and subcontractors to take good faith actions to achieve M/WBE contract participation goals set by the State for that area in which the State-funded project is located, by taking the following steps in accordance with state law and policy set forth in Article 15-A of the New York State Executive Law, the 2010 Business Diversification Act (5 NYCRR Parts 140-144), and all other subsequent laws and policy:

1. Actively and affirmatively solicit bids for contracts and subcontracts from qualified State certified MBEs or WBEs, including solicitations to M/WBE contractor associations.
2. Request a list of State-certified M/WBEs from Agency(ies) and solicit bids from them directly.
3. Ensure that plans, specifications, requests for proposals and other documents used to secure bids will be made available in sufficient time for review by prospective M/WBEs.
4. Where feasible, divide the work in to smaller portions to enhanced participations by M/WBEs and encourage the formation to joint venture and other partnerships among M/WBE contractors to enhance their participation.
5. Document and maintain records of bid solicitation, including those to M/WBEs and the result thereof. Contractor will also maintain records of actions that its subcontractors have taken toward meeting M/WBE contract participation goals.
6. Ensure that progress payments to M/WBEs are made on a timely basis so that undue financial hardship is avoided, and that, if legally permissible, bonding and other credit requirements are waived or appropriate alternatives developed to encourage M/WBE participation.

Date: 10/26/2020


EDWARD A. SUNDQUIST, Mayor

202010A13

BY COUNCILWOMAN GRAHAM-REINHARDT:

RESOLVED, that the Jamestown City Council accepts the following Policies for the employees of the City of Jamestown: Minority and Women Owned Business Enterprises (MWBE Policy), Disadvantaged Business Enterprise (DBE Policy), Limited English Enterprise (LEP Policy) and Civil Rights Complaint Procedures, complaint form and complaint log, effective immediately.

Carried: 9 – 0

I, Jennifer R. Williams, City Clerk/Treasurer of the City of Jamestown, New York, do hereby certify that the above resolution is a true and correct copy of the resolution adopted by the City Council of the City of Jamestown at a regular meeting held October 26, 2020.

Jennifer R Williams

October 27, Jennifer R. Williams, City Clerk/Treasurer



Edward A. Sundquist
Mayor

Office of the City Clerk/Treasurer

200 East Third Street, Jamestown, NY 14701

Phone: 716-483-7612 • Fax: 716-483-7502 • Email: clerk@cityofjamestownny.com • www.jamestownny.net